



Medicaid Revalidation During Transition to Provider Services Portal

We are excited to announce that in the next few months, ALL New York State (NYS) provider enrollment transactions (enrollment, reinstatement, revalidation, changes in ownership and file maintenance) will be transitioned from the paper-based process, which will be phased out, to the online Provider Services Portal (PSP), allowing for quicker submission and transparency for providers into their enrollment records. The first step in this transition involves the revalidation process. So, what does this mean for providers?

- Providers who were notified to **revalidate between February 1, 2026, and April 30, 2026**, who have not yet submitted a revalidation do not need to take any revalidation action at this time.
- **Starting on May 1, 2026, NYS Medicaid is ending the submission of paper revalidations.** Providers due to revalidate on or after May 1, 2026, should wait to receive notification (via United States Postal Service and email from the PSP) to revalidate via the PSP later this summer. Paper revalidations received after May 1, 2026, will be returned to the provider by eMedNY with instructions on when and how to comply with revalidation in the PSP.

Providers whose **correspondence or email address have changed** since enrolling or last revalidating should be sure a change of address has been submitted to ensure timely receipt of notifications. Once notified, providers who do not timely submit a revalidation via the PSP risk a lapse in enrollment.

As a reminder, the transition to the PSP requires all providers first obtaining NY.gov business accounts, which can be done from a desktop, laptop, tablet or phone, and only needs to be done once. Once an NY.gov business account has been obtained, the providers log into the PSP and navigate through a registration process to “claim/link” their enrollment files. Beginning this summer, providers enrolled via the past paper process will be notified and required to link to their enrollment record to the PSP through a simple registration process which includes confirming the accuracy and completeness of the converted information. For some providers, that process may also meet revalidation requirements. Once registered, providers will have the ability to view and modify existing provider information at any time.

Duly authorized representatives and credentialing staff who prepare or submit applications must also first create NY.gov business accounts to [access the PSP](#). However, only individual practitioners and owners or managing employees of an organization who are disclosed as such on the application can sign and submit enrollment transactions.

In accordance with the New York State Office of Information Technology Service’s *International Access to NYS Systems or Data* policy and New York State Department of Health Office of Health Insurance Program’s *Offshoring Data policy*, **organizations that use or contract with offshore credentialing staff should be aware that those individuals are not permitted to access State systems.**



If you have not already done so, you are encouraged to create a NY. Gov Business Account now (follow the instructions at <https://www.emedny.org/PSP/>). If you are already able to log into NY.gov, you can confirm you have a business account by verifying that “Business Account” appears next to your name under the blue header once logged in.

Please watch for more communication in your email inbox and on emedny.org as we transition toward a fully paperless process in the PSP.

Provider Enrollment Team
New York State Medicaid