



Training Video

For NYS Medicaid Providers

ePACES

Key Objectives

Familiarize providers with adding
Provider Information to an ePACES transaction

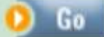
General Information

Referring

• **Referring Provider**

• **Use an Existing Provider**

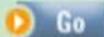
* Select a Name:

 Go

OR Search for a Medicaid Provider:

Last Name:

Provider Number:

 Go

OR *

• **Enter a New Non-Medicaid Provider**

NPI #:

AND/OR

State License #:

 Go

Ordering

• **Ordering Provider**

• **Use an Existing Provider**

* Select a Name:

 Go

OR Search for a Medicaid Provider:

Last Name:

Provider Number:

 Go

OR *

• **Enter a New Non-Medicaid Provider**

* NPI #:  Go

General Information

Rendering

Rendering Provider

- Use an Existing Provider**
*Select a Name:

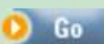

- OR Search for a Medicaid Provider:
Last Name:
Provider Number:

- OR **Enter a New Non-Medicaid Provider**
* NPI #: 

Supervising

Supervising Provider

- Use an Existing Provider**
*Select a Name:


- OR Search for a Medicaid Provider:
Last Name:
Provider Number:

- OR **Enter a New Non-Medicaid Provider**
* NPI #: 

General Information

Attending

• **Attending/Serviceing Physician**

• **Use an Existing Provider**

*Select a Name:

 Go

OR Search for a Medicaid Provider:

Last Name:

Provider Number:

 Go

OR *

• **Enter a New Non-Medicaid Provider**

NPI #:

AND/OR

State License #:

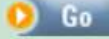
 Go

Operating

• **Operating Physician**

• **Use an Existing Provider**

*Select a Name:

 Go

OR Search for a Medicaid Provider:

Last Name:

Provider Number:

 Go

OR *

• **Enter a New Non-Medicaid Provider**

* NPI #:  Go

General Information

CLAIMS

Professional

Dental

Institutional

PRIOR AUTHORIZATIONS

Prior Approval
(PA)

Dispensing
Validation System
(DVS)



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NEW! For Practitioners ONLY

PROVIDER ENROLLMENT

PORTAL
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Pharmacy Benefit Transition



Department of Health

Medicaid NYRx

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MEDICAID MANAGED CARE NETWORK
PTAR
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NOTE: Access to ePACES requires enrollment

Please contact the eMedNY Call Center at 800-343-9000 to enroll in ePACES

• *welcome to*

ePACES

Username:

Password:

Please Note: Medicaid recipient level data is confidential and is protected by state and federal laws and regulations. It can be used only for the purposes directly connected to the administration of the Medicaid program. You are required to read, understand and comply with these regulations. There are significant state, civil and federal criminal penalties for violations.

[View Medicaid Confidentiality Regulations.](#)

☒ **I have read and I agree to the Medicaid Confidentiality Regulations**

 **Agree / Login**

- **Referring Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Ordering Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Referring Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Ordering Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Referring Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Ordering Provider**

- **Use an Existing Provider**

*Select a Name:

GORMAN C DDS

DOE, JOHN MD



Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Referring Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Ordering Provider**

- **Use an Existing Provider**

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OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Referring Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Ordering Provider**

Last Name: Gorman DDS

First Name: C

Middle Initial:

NPI #: 0123456789

State License #:

Provider Type: 020 DENTIST

Contact Information:

1234 Main St.

Anytown, NY 12345

Phone:

Change Provider

- **Referring Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Ordering Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Referring Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Ordering Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



• Referring Provider

• Use an Existing Provider

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

• Enter a New Non-Medicaid Provider

* NPI #:



• Ordering Provider

Select	Name	License No.	Provider Type	Contact Info
☒	GORMAN C DDS		020 DENTIST	1234 Main Street Anytown, NY 12345
☐	GORMAN P DDS		020 DENTIST	345 Broadway Anytown, NY 12345

▶ Select Provider

▶ Change Provider

▶ Add Non-Medicaid Provider

- **Referring Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Ordering Provider**

Last Name: Gorman DDS

First Name: C

Middle Initial:

NPI #: 0123456789

State License #:

Provider Type: 020 DENTIST

Contact Information:

1234 Main St.

Anytown, NY 12345

Phone:



- **Referring Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



OR

- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Ordering Provider**

- **Use an Existing Provider**

*Select a Name:



OR Search for a Medicaid Provider:

Last Name:

Provider Number:



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- **Enter a New Non-Medicaid Provider**

* NPI #:



- **Referring Provider**

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Provider Number:



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* NPI #:



- **Ordering Provider**

- **Use an Existing Provider**

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OR

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* NPI #:



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Last Name:

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* NPI #:



• **Ordering Provider**

Last Name: Gorman DDS

First Name: C

Middle Initial:

NPI #: 0123456789

State License #:

Provider Type: 020 DENTIST

Contact Information:

1234 Main St.

Anytown, NY 12345

Phone:



Enrolled Practitioners Search Tool

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ENROLLED PRACTITIONERS SEARCH (including OPRAs)

Individuals who order/prescribe/refer/attend services payable by the fee-for-service Medicaid Program must be enrolled in the fee-for-service Medicaid Program. Billing/rendering providers should use this search feature to confirm the individual is enrolled.

Searching by NPI brings the best result. If NPI is not provided on the script, the billing/rendering provider should search by name or license number to obtain the NPI. The billing/rendering provider MUST then confirm with the individual that the correct NPI was identified in the search.

Find Enrolled Practitioners (including OPRAs)

Search By:

☒ NPI
☐ License Number
☐ Specialty Code
☐ Provider Name

Sort By:
NPI ↑

NPI number:

Search

Important Reminders

- Provider Information may be required for ePACES Claim and Prior Authorization transactions
- There are three ways of entering a Medicaid provider
- The Enrolled Practitioners Search (including OPRA) is available

Reference and Contact Information

eMedNY Website

- www.emedny.org

Provider Manuals

- www.emedny.org/ProviderManuals/

ePACES Claim Quick Reference Guides

- www.emedny.org/selfhelp/ePACES/ClaimQuickRefDocs.aspx

eMedNY Call Center

- 800-343-9000



Conclusion

Adding a Provider to ePACES



www.emedny.org